

**SUPERIOR COURT OF CALIFORNIA, COUNTY OF NEVADA**  
**DIRECTOR OF HUMAN RESOURCES AND ADMINISTRATIVE SERVICES**  
**SUPPLEMENTAL QUESTIONNAIRE**

Note: Applicants for this position are required to submit responses to supplemental questions below. Your responses will give us additional information about your background and experience related to this position and will be used in the selection process. Be concise and specific. Neatness, clarity of expression, and ability to follow instructions will be considered in the evaluation process. A resume will not be accepted as a substitute for your responses. Please check this box to proceed with the supplemental questions.

Proceed to supplemental questions.

1. To apply for this position, you must attach a current resume to this application as well as complete the supplemental questions. Have you attached a current resume?

Yes.

2. In paragraph format, please summarize your qualifications for this position. Be sure to emphasize any public sector fiscal and human resources experience, especially with organized labor, as well as any management level administrative support experience you may have.
3. Define your management style and provide an example that demonstrates the effectiveness of this approach.
4. Describe your experience coordinating functions across multiple divisions within the same organization. What were your specific responsibilities and how did you ensure that all the organization's needs were met and responded to accordingly?