



THE SUPERIOR COURT OF CALIFORNIA
COUNTY OF NEVADA

Job Announcement

Child Custody Recommending Counselor I

Part-time Position

(16 to 20 hours per week)

Location: California Superior Court County of Nevada – 201 Church Street, Nevada City, CA 95959

Open Until Filled

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The Court

The court's primary location is in Nevada City, with a branch in Truckee. The Superior Court of California, County of Nevada has six judges, one commissioner and approximately 55 employees.

Open Position Child Custody Recommending Counselor I - Under general direction of the Child Custody Recommending Counselor II, this professional level position supports the Court process by performing child recommending counseling services designed to resolve disputes regarding contested child custody and visitation matters, and in the absence of an agreement to make written recommendations to the Court and parties regarding the children(s) best interest on the unresolved custody and visitation issues.

Minimum Qualifications

Knowledge of:

California Court system, Civil Code, Family Law policies and procedures, and case statutory law; principles of interviewing, counseling, investigation, and case work, custody research and studies, negotiation theory; court mediation theory and paradigms, and reality focused settlement techniques; adult and child development with emphasis on children of divorce; family dynamics and system theory, and extended families and their respective rights; crisis intervention techniques; behavior disorders such as character and mental disorders, substance abuse, domestic violence, child abuse and molestation; and available community resources.

Ability to:

Understand and apply statutes, court rules and case law affecting the Family Court Services unit Of Nevada County Superior Court; obtain and interpret social data from various sources; effectively interview children and adults; skillfully assess normal and dysfunctional interaction of family members; assess the needs of family members for appropriate outside agency assistance or for further investigative process. Negotiate via cognitive and communicative problem solving. Efficiently type reports, agreements and recommendations for the Court and parties.

Education and Experience:

Equivalent of a Master's Degree from an accredited college in psychology, social work, marriage, family and child counseling or other behavioral science degree substantially related to marriage and interpersonal relationships; two years of post-degree experience in counseling or psychotherapy, or other Behavioral Science substantially related to Marriage and Family Interpersonal Relationships.

License or Certificate:

Possession of one of the following professional licenses is required (1) a valid license as a Clinical Social Worker (LCSW) issued by the State of California, Board of Behavioral Science Examiners, **or** (2) a valid license as a Marriage and Family Therapist (MFT) issued by the State of California, Board of Behavioral Science Examiners, **or** (3) a valid license as a Psychologist issued by the State of California, Board of Medical Quality Assurance, Psychology Examining Committee.

Other Requirements:

This class description lists the major duties and requirements of the job and is not all-inclusive. Not all duties are necessarily performed by each incumbent. Incumbents may be expected to perform job-related duties other than those contained in this document and may be required to have specific job-related knowledge and skills.

Physical Demands and Working Conditions:

Mobility and manual dexterity to work in a standard office environment and use standard office equipment; vision to read handwritten and printed material and a computer screen; hearing and speech to communicate in person and by telephone; ability to lift and carry items weighing up to 25 pounds such as files, books or boxes of paper. Sitting for extended periods of time daily; moving short distances, minimal twisting, bending, stooping and lifting in the performance of assigned duties. Good memory and recall is necessary for the accurate and timely transfer of information. Assigned work is normally performed in an office environment. Employee works in a high stress environment and is exposed to high demand situations in the performance of required duties, continuous contact with staff, patrons and the general public. Accommodations may be made for some physical demands for otherwise qualified individuals who require and request such accommodations.

Compensation: Salary is \$35.77 – \$43.48. The stated salary range consists of 5 steps with approximately 5% between each step.

Court Benefits: The Court offers *employer paid medical/dental/vision* to its regular full-time 40 hours per week, and part-time employees that work more than 20 hours per week. Adding dependents is an additional premium.

CALPERS Retirement – 2%@62 PEPRA member or 2%@ 60 CLASSIC member. For questions on CALPERS Public Agency Benefits call (888) 225-7377.

Application Process:

- ✓ Submit completed Application, Supplemental Questionnaire and Resume to: Superior Court of Nevada County/HR Department 201 Church Street Suite 6, Nevada City, CA 95959.
- ✓ If you have any questions you can contact us at hr@nccourt.net.
- ✓ Court Application is located at: www.nccourt.net.

Special Requirements:

- ✓ Candidates if hired will be subject to a background, including fingerprinting.
- ✓ All offers of employment are subject to submission of documents verifying identity and authorization to work in the United States, in accordance with the Immigration and naturalization Control Act of 1986.
- ✓ Required to possess or obtain a valid driver's license.

Child Custody Recommending Counselor I Supplemental Questionnaire

Instructions: Please answer the following three questions on a separate piece of paper. Answers **must be typed**. Please include your name, date and position at the top of each page submitted. The completed questionnaire **MUST** be submitted with your resume and Superior Court of Nevada County Application.

1. Describe your experience working with children and families. Define the issues that are relevant in working with children and their parents, include any child development issues that you have considered or addressed.
2. What are the areas of expertise do you believe are relevant to working in this field? Briefly describe your own experience in these areas.
3. Describe any report writing you have done in the past, particularly which relates to this field. You may submit a copy of a report you have written identifying information redacted.